



Privacy Statement

Jet Art Aviation Ltd is committed to respecting and protecting personal data of its customers, business contacts and employees. We will handle your data and personal information as we would expect ours to be treated.

In this statement we will clarify what data we hold on an individual, how this is used and protected.

What information do we collect from you and why?

Most of the information we collect is to generate invoices and ship purchased items. These invoices will contain your name, address, telephone number, email address and any other information required to ship items to you. If you contact us directly with a specific enquiry regarding our larger more sensitive items, such as ex-military jets, engines, ejection seats etc, we may need extra information to comply with government agencies such as export control.

Who might we share your information with?

We only use reputable shipping agents or delivery couriers, such as FedEx and Parcelforce. These agents require your delivery and contact details to safely deliver your item. As stated above we also comply with UK Government agencies, which may include law enforcement agencies, export control etc, ensuring the data requests are legitimate and legal.

How do we hold your information and for how long?

We store paper invoices and digital account records for HMRC; holding these for at least six years as per UK government requirement. Hard copies are kept locked in a secure filing cabinets/containers. Digital copies are stored on a central drive, which is password and firewall protected. Email communications are protected by our firewalls and antivirus and two step authentication. We have CCTV on site for security purposes which is automatically deleted after nine months.

How can I access the information you hold about me?

A Subject Access Request can be carried out by Jet Art Aviation to any individual who can verify their identity and pay a £10 admin fee. You will receive a response from us within 14 days. To provide this information we will require a cheque addressed to Jet Art Aviation Ltd and a signed letter containing any contact details that would help us locate your information, ie:

- Full name
- Address (previous addresses if moved in the last 6 years)
- Telephone number
- Email addresses relevant in the last 6 years
- Purchased items and dates if known
- And any other pertinent information if necessary

Please send it to:

SAR Team
Jet Art Aviation Ltd
The Oaks
Thorpe Wood
Selby
YO8 3RG

If you wish to pay another way please contact cameron@jetartaviation.co.uk with the subject title as SUBJECT ACCESS REQUEST.

How can I change, update or complain about data you hold?

In line with current regulation we do our best to ensure all data is up to date and relevant.

If you need to contact us with any changes or queries please email office@jetartaviation.co.uk or call +44(0)1757 290962