

## PRIVACY POLICY

MEDIAPOLIS BY ANDROMEDA, S.L.U. (Hereinafter referred to as "LAVINIA") is committed to complying with current legislation regarding the processing of personal information and information security in order to ensure that the collection and processing of data provided by users through the web domain <http://www.aliceproduction.com/> is carried out securely in order to prevent the loss, manipulation, or unauthorised access of data in compliance with the provisions of Law 15/1999, of 13 December, on the Protection of Personal data (LOPD) and Law 34/2002, of 11 July, on Services of the Information Society and Electronic Commerce (LSSICE).

Use of the WEBSITE constitutes acceptance of this Privacy Policy. It is necessary, therefore, that each time USERS access the WEBSITE they carefully read the conditions set forth in the Privacy Policy, which regulates the processing of personal data provided by USERS to LAVINIA, through the various forms available on the WEBSITE, according to the LOPD, LSSICE, and other applicable legislation.

All information provided by Users through the WEBSITE is collected and processed in a file that is the exclusive property of LAVINIA, which is duly registered with the competent authorities, and which will be used, only upon express acceptance by Users of this Privacy Policy, for the purposes indicated in each form collecting information. Information requested by LAVINIA and provided by Users shall be considered sufficient, relevant and necessary for the purposes for which it is collected. LAVINIA collects personal information about Users through forms made available, and which serve the following purposes:

- Subscriptions to commercial, informational, and advertising notifications, including information relating to actions performed by LAVINIA.
- Management of applications completed by Users to work in companies forming part of Grupo Lavinia.

**Rights of Access, Modification, Erasure and Objection:** WEBSITE users may exercise their rights to access, modify, erase and object (hereinafter "ARCO RIGHTS"), as provided for in the LOPD, via written communication to: MEDIAPOLIS BY ANDROMEDA, S.L.U. with Tax ID number (NIF) B-65.725.376 and registered at Calle Pujades 81-83, Barcelona, Spain 08005, or by email to: [arco@lavinia.tc](mailto:arco@lavinia.tc). In both cases, in order to exercise their ARCO RIGHTS, USERS must also send a copy of their national identification card, passport or other valid identification document, all of which must be signed by the User.

**Security and Confidentiality:** LAVINIA, according to the Data Protection Act and supporting regulations (Royal Decree 1720/2007, of 21 December, approving the implementation of Law 15/1999, of 13 December), guarantees the secrecy and confidentiality of all personal information it processes. Accordingly, LAVINIA has adopted all technical and organisational measures necessary to protect the information Users provide through the WEBSITE, in accordance with current legislation on the protection of personal data, in order to ensure the integrity and security of personal information that may be managed on behalf of USERS, and to avoid any alteration, loss, or unauthorised access by third parties, taking into account the current state of technology, the nature of the information stored, and the risks they may be exposed to, whether due to human, physical, environmental, or any other reasons.

**Forms:** Certain fields in LAVINIA forms available to Users, are required and, if not completed by said Users, access to the services requested may be impeded or may not be able to be provided by LAVINIA. Unless otherwise indicated, all fields, in all forms, must be filled in. Users are wholly responsible for providing true and accurate information and shall be held liable for providing false, inaccurate, or erroneous information.

**Third-Party Data:** Users agree to not provide any third-party information, including personal images of others. LAVINIA, therefore, shall bear no liability for claims, fines, penalties or sanctions that may result from breach of this clause by Users. Accordingly, users who provide third-party information and, thereby, are found to be in breach of this clause, shall release LAVINIA of any and all liability resulting from damages that may be caused to others.

**Commercial Notices:** In compliance with Article 21 of Law 34/2002 on Services of the Information Society, Users are hereby informed that by accepting this privacy policy and the terms of use they also give LAVINIA permission to send them commercial, advertising, informational, and promotional notifications. Users may revoke their permission for sending such notifications at any time according to the procedure outlined by LAVINIA in each notification or by sending an email to the following address: [arco@lavinia.tc](mailto:arco@lavinia.tc) and stating the reason(s) for their request.

**Transfer of Image Rights:** According to the provisions of Organic Law 1/1982, of 5 May, on Civil Protection of the rights to honour, privacy, and image, from the moment a User uploads images to the LAVINIA website through the sending of their CV, the User's image rights shall be transferred to LAVINIA for the sole purpose of managing the User's job application(s).